

Add/Remove Certified Application Assistant (CAA)

Please call EE/CAA Liaison Help Line at (800) 279 5012 with any questions.



SECTION 1		Existing Enrollment Entity (EE) Information		
Existing Enrollment Entity Information	Organization Name			Enrollment Entity/EE Number (5 digits)
	Authorized Contact		Signature of Authorized Contact	
	Primary Phone (plus extension, if any)	Fax	E-mail	
	Physical Street Address		City	State/Zip
SECTION 2		Add or Remove a Certified Application Assistant (CAA)		
New / Existing Certified Application Assistant Information	First Name		Last Name	
	Physical/Business Address		City	State/Zip
	E-Mail Address		Phone (plus extension, if any)	
	CAA Number (leave blank for Adds, will be assigned by HFP)		Approved By (HFP use only)	Effective Date (HFP use only)
<input type="checkbox"/> Add <input type="checkbox"/> Remove	First Name		Last Name	
	Physical Street Address		City	State/Zip
	E-Mail Address		Phone (plus extension, if any)	
	CAA Number (leave blank for Adds, will be assigned by HFP)		Approved By (HFP use only)	Effective Date (HFP use only)
<input type="checkbox"/> Add <input type="checkbox"/> Remove	First Name		Last Name	
	Physical Street Address		City	State/Zip
	E-Mail Address		Phone (plus extension, if any)	
	CAA Number (leave blank for Adds, will be assigned by HFP)		Approved By (HFP use only)	Effective Date (HFP use only)
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	E-Mail Address		Phone (plus extension, if any)	
	CAA Number (leave blank for Adds, will be assigned by HFP)		Approved By (HFP use only)	Effective Date (HFP use only)

SECTION 2		Add or Remove a Certified Application Assistant (CAA)	
New / Existing Certified Application Assistant Information <input type="checkbox"/> Add <input type="checkbox"/> Remove	First Name	Last Name	
	Physical/Business Address	City	State/Zip
	E-Mail Address	Phone (plus extension, if any)	
	CAA Number (leave blank for Adds, will be assigned by HFP)	Approved By (HFP use only)	Effective Date (HFP use only)
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	CAA Number (leave blank for Adds, will be assigned by HFP)	Approved By (HFP use only)	Effective Date (HFP use only)

Please mail to: Healthy Families Program
EE/CAA Liaison
625 Coolidge Dr.
Folsom, CA 95630
or
fax to: (916) 673 4500 Attn: EE/CAA Liaison